



June 1, 2018

Edward Hasbrouck
1130 Treat Avenue
San Francisco, CA 94110

Dear Mr. Hasbrouck:

I am writing to inform you that your FOIA request, 2018-SP-01, will be granted in part. We had previously granted you a waiver of fees for processing your request, so no fees will be assessed.

You requested two kinds of documents: (1) records of meetings of a quorum of the Commission before May 4 (your request date), and (2) plans for meetings of the Commission after May 4. Eight meetings with a quorum of the Commissioners occurred before May 4, 2018. Currently, there are eight meetings scheduled for after May 4, which the Commission expects to be attended by a quorum of Commissioners. Additionally, there are three meetings planned in 2018 for groups of the Commissioners when a quorum will not be present. While meetings will likely occur in 2019, there are currently no records that schedule, outline or address those potential meetings. Below is a list of responsive records that were developed in relation to both time periods described above. I have organized them by meeting to facilitate your review, and the attached zipped files were also organized in this manner. If you have any questions about these records or the FOIA process in general, please contact our FOIA Public Liaison, Cristina Flores, at Cristina.Flores@inspire2serve.gov.

Some of the documents you requested were provided by other Federal agencies. Under our regulations, we are required to consult with those agencies before releasing the documents. We are still waiting approval to release the documents highlighted in green. Additionally, the size and format of the audio files for the public meetings are large enough that they cannot be shared via email. I am in the process of reformatting those files, but I expect the process to be time-intensive and, ultimately, they will have to be mailed to you. They are also highlighted in green below to note that they have not yet been released. We expect to release additional record to you by July 2, 2018.

Finally, a number of the documents that were responsive to your request are exempt from FOIA disclosure. I have highlighted them in yellow on the list for your reference. Most of the documents are subject to FOIA exemption 5—documents that contain interagency or interagency information that would be normally privileged in the civil discovery context. When another exemption was relied upon, I have noted it in parenthesis. If you would like to appeal this partial denial of your request, you must send a written request appealing the decision within 90 days of the date of this notice. The appeal request should be clearly marked with the words “FOIA Appeal” and may be sent to the Commission’s email, FOIA@inspire2serve.gov; the Commission’s website, www.inspire2serve.gov; or to FOIA Appeals, National Commission on Military, National, and Public Service, 2530, Suite 1000, Box No. 63, Arlington, VA 22202. For more information about the appeals process, please see our FOIA regulations; these can be found on the Commission’s website.

You may also seek dispute resolution services, which are offered by the Office of Government Information Services (OGIS) at the National Archives and Records Administration. You can learn more about these services at <https://www.archives.gov/ogis/mediation-program> or by contacting OGIS at:

Address: 8601 Adelphi Road – OGIS, College Park, MD 20740

Email: ogis@nara.gov

Telephone: (202) 741–5770

Facsimile: (202) 741–5769

Toll free telephone: (877) 684–6448

Thank you for your interest in the Commission.

Sincerely,

Rachel Rikleen

Chief FOIA Officer

National Commission on Military, National, and Public Service

703-571-3760

FOIA@inspire2serve.gov

FOIA Request, 2018-SP-01 Responsive Documents

1 – September 2017

- September Meeting Minutes
- September agenda
- Proposed staff organization chart
- Ethics handout on Special Government Employees
- Presentation on Operational Support (Exemption 2)

2 – October 2017

- October Meeting Minutes
- October agenda
- Draft business rules
- Presentation on Operational Support (Exemption 2)
- Handout on Media Coverage of First Press Release
- Short list of candidates for DRA and DGPE positions

3 – November 2017

- November Meeting Minutes
- November agenda
- GAO questions to the Commission
- Corporation for National and Community Service presentation
- Selective Service System presentation
- Presentation on Operational Support including 90-day outlook (Exemption 2)
- Ethics handout on Outside Activities
- Legal Memorandum regarding organization and establishment of the Commission
- Financial Disclosure program policy

4 – December 2017

- December Meeting Minutes
- December agenda
- Service Year Alliance presentation
- City Year presentation
- Army Marketing Research Group presentation
- Reserve Mobilization presentation
- Army Recruiting and Accession presentation
- Peace Corps presentation
- Classified Threat Briefing materials (Exemption 1)
- Draft Research Plan
- Presentation on Operations Support and 6-month outlook (Exemption 2)
- Ethics handout on Gifts
- No FEAR Act training

5 – January 2018

- January Meeting Minutes
- January agenda
- Launch Program
- Launch transcript
- Launch Talking Points and top-line messaging

- Media and Message Coaching presentation (Exemption 4)
- Ethics handout on Social Media
- Presentation on Operations Support (Exemption 2)
- Draft Research Plan

6 – February 2018

- February Meeting Minutes
- February agenda – Harrisburg
- Harrisburg Public Meeting Program
- Commission 101 Presentation
- Public Meeting Flyer
- Community Food Bank handouts
- RSVP presentations
- Public Meeting Audio
- Operational guidance for small meetings
- Operational guidance for public meetings
- Top Line Messages
- Bios for Points of Contact
- Research Scoping Questions
- Research Agenda and Timeline
- Briefing Materials on the Army War College
- Ethics handout on Travel
- Memoranda for the record (MFR) from meetings at the Army War College
- MFR for the Harrisburg Area Community College Public Safety Center
- MFR for the Community Food Bank
- MFR for RSVP

7 – March 2018

- March Meeting Minutes
- March Agenda
- Kids that Do Good PowerPoint
- Background on Church of Latter Day Saints (LDS)
- Handouts on 21st Century Conservation Service Corps
- MG Laich Testimony
- Dr. Bensahel article
- Article – Compulsory National Service Would Strengthen American Citizenship
- Article – Compulsory National Service Would Undermine the American Character
- MFR of LDS presentation
- MFR of MG Laich presentation
- MFR of Dr. Bensahel presentation
- Research Primer – Universal National Service
- Research Primer – Selective Service and Conscription
- Research Primer – Manning the All-Volunteer Force
- Research Primer – International Service Models
- MFR of Education Department presentation
- MFR on mandatory national service discussion
- MFR on deliberation regarding the definition of service
- Legal Memorandum regarding Commission decision-making
- Ethics handout on Conflicts of Interest and Recusals

8 – April 2018

- April Meeting Minutes
- April agenda - Denver
- Denver Public Meeting Flyer
- Denver Public Meeting Program
- Denver City Overview
- Final Amended Business Rules
- MFR for U.S. Air Force Academy meetings
- MFR for Conservation Corps program leaders meetings
- MFR for Conservation Corps members meetings
- MFR for Denver Federal Center meeting
- MFR for North High School meeting
- MFRs for Colorado Service Leaders meeting
- Public Meeting audio recording
- MFR for work group deliberations
- Public Meeting Run of Show
- Briefing materials for Denver-area meetings

9 - Future Meetings

- May Agenda – Boston/Nashua
- Press Release on site visits
- Flyer for Boston
- Flyer for Nashua
- Flyer for Jacksonville
- Commission Travel Schedule for 2018
- Team Leads for Site Visits (Exemption 2)
- Revised Research Agenda
- Draft Jacksonville Agenda